
Youth Minded Child & Youth Support Service

Youth Minded

Youth Minded is passionate about supporting kids and young people with developmental delays or disabilities lead the life they want to live and to achieve their goals and aspirations. Youth Minded is a program of Family Minded which has been providing psychological services to kids and young people in Sunbury and surrounds for the past six years. Youth Minded was set up to help families practice and implement new skills either at home or in the community. Our support workers are selected due to their interest in mental health and disability supports.

Youth Minded - Disability Support Worker (Casual)

Our staff

Youth Minded seeks to engage energetic disability support workers who are committed to supporting Kids and young people (5 - 24 years) with disabilities working towards achieving their personal, recreational and therapy goals. Providing support aimed at maximising the daily living, social and recreational skills of participants, with a focus on promoting independence, community participation, and self-empowerment within a developmental framework.

Accountabilities

1. Be familiar with the child/young person's needs and support plans, profile page, and families.
2. Prepare and implement the child/young person's support plan in collaboration with key stakeholders, including the young person, their family and allied health team.
3. Provide regular, concise and accurate session notes for families and others as required.
4. Work collaboratively and professionally with the child/young person's support team.
5. Keep timely and professional client records in accordance with Family Minded requirements.
6. Adhere to relevant legislation and Family Minded policy and procedures, including working in a safe manner in accordance with OHS policies and procedures.
7. Contribute to a supportive and learning team environment through open and honest communication, showing respect for others and valuing diversity.
8. Respond to difficult situations in a calm, adaptable and professional manner, seeking support as required.
9. Undertake the role in a person centred, strengths based manner, valuing diversity and differences.
10. Able to work independently and when required make timely thoughtful decisions based on training, common sense, client support plans.

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11. Embrace a learning environment and seek support and supervision as required.

Personal Qualities

1. Calm and adaptable in changing circumstances, utilises personal skills and support to manage difficult situations and able to prioritise work.
2. Have a high standard of personal integrity, reliability, accountability and compassion.
3. Person centred, strengths based, and value diversity and differences.
4. Able to work independently within scope of the support worker role.
5. Value and enjoy teamwork and ability to collaborate with others to achieve common goals.

Work Health and Safety

1. Undertake all your work with consideration to personal health and safety requirements and that of others.
2. 2. Report all hazards and/or injuries promptly on appropriate form and to management.
3. 3. Carry out all duties with diligence and due care for personal safety and the safety of others.

Safety Screening

- A current police check (less than 12 months).
- Applicants who have lived overseas for 12 months or longer during the past 10 years are required to provide the results of an international police check. Applicants should contact the relevant overseas police force to obtain this and submit as part of their application. Details of overseas police agencies are available on the Department of Immigration website www.immi.gov.au and can be searched for under the phrase, 'penal clearance certificate.'
- A current Employee Working with Children Check (WWCC) card is required and will need to be provided prior to commencement of employment. Currency will need to be maintained by the employee for the period of employment.

Training Requirements

- A current Level 2 First Aid and CPR Certificate is required.
- Qualification relating to disability support preferred, not mandatory (eg: Certificate III in Disability, Bachelor of Applied Science, Advanced Diploma in Disability) or other related area (eg: Social Work, Youth Work, Psychology).
- Successful completion of the NDIA's Worker Orientation Module 'Quality, Safety and You'
- (<https://www.ndiscommission.gov.au/workers/training-course>). Applicants will need to provide this NDIA generated Certificate prior to commencement.
- Successful completion of the COVID-19 Infection control training [COVID-19 infection control training | Australian Government Department of Health](https://www.health.gov.au/resources/publications/covid-19-infection-control-training). Applicants will need to provide this NDIA generated Certificate prior to commencement.

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Employment Conditions

- Successful applicants will be employed in a Casual capacity (possibility of moving to part/full time work as the role expands)
- Family Minded employs Disability Support Workers under the Social, Community, Home Care and Disability Services Industry Award 2010 (SCHADS)
- Family Minded requires applicants to have a current driver's licence and a vehicle to use on shift. Employees will be required to use their own private vehicle to transport Participants during shifts. Employees must ensure their vehicle is to a safe and roadworthy standard. Family Minded recommends that all workers have comprehensive car insurance.
- Employees will be reimbursed for the kilometres used during such transport for Participant related supports and will complete a 'Private vehicle reimbursement log' fortnightly.